Computers and networking help you understand the fundamentals of networking and security. Before you dive into the latest operating systems and operating procedures, Troubleshooting common IT issues, and learn the latest best practices.

Computing Fundamentals Wiley 2018-11-24 The answer to your basic computer skills questions. Computing Fundamentals, An introduction to Computing, gets you up-to-speed on basic computing skills, showing you everything you need to know to master entry-level computer courses. Written by Microsoft Office Master instructor, this useful guide walks you step-by-step through the most important concepts and skills you need to be proficient on the computer, non-collegiate, easy-to-understand language. You'll start at the very beginning, getting acquainted with the actual, physical machine, then progress through the most common software on your own pace. You'll learn to navigate Windows 8.1, how to access and get around the Internet, and how to stay connected with email. Clear instructions guide you through Microsoft Office 2013, helping you create documents in Word, spreadsheets in Excel, and presentations in PowerPoint. You'll learn how to keep your personal information secure with special guidance on security and privacy. Maybe you're preparing for a computer competency course, looking up for a new job, or just curious about how a computer can make your life easier. If you're an absolute beginner, this is your complete guide to learning the essential skills you need. Understand the basics of how your computer works, learn your way around Windows 8.1, create documents, spreadsheets, and presentations; browse the web, surf the Net, and keep your data secure with Clear instructions and step-by-step explanations. Computing Fundamentals, An introduction to Computing, gives you the answers you need.

Enterprise Networking, Security, and Automation Companion Guide (CCNA®) (Cisco Networking Academy 2020-06-12 Enterprise Networking, Security, and Automation (CCNA®) Companion Guide is designed as a perfect reference source to refer anywhere, anytime, to reinforce the material from the Enterprise Networking, Security, and Automation course and organize your time. The book's features help you focus on important concepts to succeed in this course. Chapter Objectives—Review core concepts by answering the focus questions listed at the beginning of each chapter. Key Terms—Refer to the list of networking vocabulary introduced and highlighted in context in each chapter. Glossary—Consult the comprehensive Glossary with more than 300 terms. Summary of Activities and Labs—Minimize your study time with this complete list of all associated practice exercises at the end of each chapter. Check Your Understanding—Evaluate your readiness with the end-of-chapter questions that match the style of questions you see in the online course quizzes. The answer key explains each answer. How To—Look for this icon to study the steps you need to perform certain tasks. Interactive Activities—Reinforce your understanding of topics with dozens of exercises from the online course identified throughout the book with this icon. Packet Tracker Activities—Explore and visualize networking concepts using Packet Tracker exercises interspersed throughout the chapters and provided in the accompanying Lab & Study Guide book. Videos—Watch the videos embedded within the online course. Hands-On Lab—Walk through the lab course and additional Lab & Study Guide activities that are included in the course and published in the separate Labs & Study Guide. Part of theCisco Networking Academy Series books from Cisco Press, hands-on network support and complement the Cisco Networking Academy curriculum. Routing and Switching Essentials v6 Companion Guide

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